

**EAST ALLEGHENY SCHOOL DISTRICT
MINUTES FOR THE REGULAR SCHOOL BOARD MEETING
MARCH 9, 2015**

Committee Meeting 6:00 p.m. – Public Session 7:00 p.m.

EXECUTIVE SESSION

The Board went into Executive Session from 6:22 to 6:58 p.m. for Personnel reasons.

CALL TO ORDER

The regular meeting of the School Board of the East Allegheny School District is called to order by Mrs. McCullough, the president, at 7:00 p.m.

Pledge of Allegiance

ROLL CALL

Mrs. Brown, Mrs. Eichler, Mrs. Gates, Mrs. Koch, Mrs. McCullough, Dr. Miller, Mr. Pearsol, Mr. Volpe.

ABSENT: Ms. Hensler (Ill).

ALSO PRESENT:

Ms. Valicenti, Mr. Mac Fann.

Solicitor: Mr. Beisler.

ABSENT: Mr. D'Emidio.

**STUDENT
REPRESENTATIVES**

Mercedez Toth, Chamari Willis.

**MINUTES OF THE
REGULAR MEETING
OF FEBRUARY 9, 2015**

Mrs. Eichler moved and Mrs. Brown seconded the motion approving the minutes of the regular school board meeting of February 9, 2015.

The motion was passed, no dissenting votes.

**SUPERINTENDENT'S
REPORT**

Recognition of the Forbes Road CTC National Technical Honor Society Inductees from East Allegheny.

**STUDENT
REPRESENTATIVE**

See attached report. Also, Mrs. Eichler urged all to attend the school musical "Godspell". She saw the preview at the spaghetti dinner and it was very good.

**HEAR FROM
THE CITIZENS**

Mr. Pearsol moved and Mrs. Gates seconded the motion to dispense with the regular order of business to hear from the citizens.

The motion was passed, no dissenting votes.

**RESUME THE
REGULAR ORDER
OF BUSINESS**

Mrs. Eichler moved and Mr. Volpe seconded the motion to resume the regular order of business.

The motion was passed, no dissenting votes.

COMMUNICATIONS:

None.

**APPROVE AGENDA
IN TOTO**

Mrs. Brown moved and Mr. Pearsol seconded the motion to approve the agenda as a whole, with exceptions as noted.

Brown	<u>None.</u>
Eichler	<u>None.</u>
Gates	<u>None.</u>
Hensler	<u>Absent.</u>
Koch	<u>None.</u>
McCullough	<u>None.</u>
Miller	<u>None.</u>
Pearsol	<u>None.</u>
Volpe	<u>None.</u>

The motion was passed, no dissenting votes.

BUDGET & FINANCE

**TREASURER'S MONTHLY
FINANCIAL STATEMENT
FOR APPROVAL (A)**

Mrs. Brown moved and Mr. Pearsol seconded the motion to approve the Treasurer's monthly statement.

The motion was passed, no dissenting votes.

**SECRETARY'S REPORT
FOR APPROVAL (B)**

Mrs. Brown moved and Mr. Pearsol seconded the motion to approve the Secretary's report.

The motion was passed, no dissenting votes.

COMMITTEE REPORTS:

BUDGET & FINANCE

**BILLS FOR PAYMENT
APPROVAL AND
RATIFICATION (C)**

Mrs. Brown moved and Mr. Pearsol seconded the motion as recommended by the Administration the Board approve and ratify the payment of bills as follows:

General Fund	-----	\$ 770,148.42
GF Batch 9	-----	\$ 428,817.40
GF Batch 98 *	-----	\$ 181,554.76

* Batch 98 – Charter Schools

The motion was passed, no dissenting votes.

**PURCHASE ORDERS
APPROVAL (D)**

Mrs. Brown moved and Mr. Pearsol seconded the motion as recommended by the Administration the Board approve purchase orders as follows:

General Fund	-----	\$ 932.18
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The motion was passed, no dissenting votes.

BUDGET & FINANCE

**CAFETERIA BILLS
FOR PAYMENT (E)**

Mrs. Brown moved and Mr. Pearsol seconded the motion as recommended by the Administration the Board approve and ratify Cafeteria bills for payment in the amount of \$64,057.11.

The motion was passed, no dissenting votes.

**FEDERAL PROGRAM
BILLS FOR
PAYMENT (F)**

Mrs. Brown moved and Mr. Pearsol seconded the motion as recommended by the Administration the Board approve and ratify the Federal Program bills as follows:

Title I 14-15	-----	\$46,247.53
Title I 13-14	-----	\$483.48
Title II Part A 13-14	-----	\$0.00

The motion was passed, no dissenting votes.

ADOPT RESOLUTION (G)

Mrs. Brown moved and Mr. Pearsol seconded the motion as recommended by the Administration the Board adopt Resolution #0309-2015 urging the general assembly to establish a new funding formula for basic education, as per attached.

The motion was passed, no dissenting votes.

**AUTHORIZE GMAX
TEST ATHLETIC
FOOTBALL FIELD (H)**

Mrs. Brown moved and Mr. Pearsol seconded the motion as recommended by the Administration the Board approve Thomas Testings, Inc. to conduct the GMAX test on the athletic football field at a cost of \$895.00, which includes expenses.

The motion was passed, no dissenting votes.

**APPROVAL OF
PRE-K-12 SCHOOL
PHOTOGRAPHER (I)**

Mrs. Brown moved and Mr. Pearsol seconded the motion as recommended by the Administration the Board approve E. Henigan Studios, Wilmerding, as the school photographer for pre-school through twelfth grades, for school years 2015-2016 through 2017-2018, a period of three years with no increase in prices over the previous year, as per attached.

The motion was passed, no dissenting votes.

BUILDING & GROUNDS

**USE OF PROPERTY
REQUEST**

Mrs. Brown moved and Mr. Pearsol seconded the motion as recommended by the Administration the Board approve and ratify the following requests for the use of the district facilities at a cost to the organization according to board policy:

<u>Group</u>	<u>Building/Grounds</u>	<u>Date Requested</u>	<u>Time</u>	<u>Activity</u>
<u>EA Fusion Soccer (A)</u>	HS Field	M, 3/16/15 – 6/15/15 <i>(Selected Mondays when available)</i>	7:00 – 8:30 p.m.	Practice
<u>EAAA Competition Cheer (B)</u>	WE Gym, Restrooms	M-F, 3/12/15 – 12/13/15 Sa, Su, 4/5/15 -6/28/15 <i>(4 weekends out of this time period- schedule will be provided for camps)</i>	5:00 – 9:00 p.m. 10:00 a.m. – 8:00 p.	Practice Camps
	HS Gym, Hallway Indoor Court, Cafeteria Restrooms	Sa, Su, 10/3/15 – 10/4/15	Sa, 4:00 – 8:00 p.m. Su, 7:00 a.m.–6:00 p.m.	Competition
<u>St. Nicholas Tamburitzans (C)</u>	HS Auditorium	W, 5/13/15 Sa, 5/16/2015	5:00 – 10:00 p.m. 12:00 – 5:00 p.m.	Concert Concert
<u>Youth Investment Plan (D)</u>	HS Auditorium	Sa, 5/23/15	11:00 a.m. – 3:00 p.m.	Lunch & Fashion Show

The motion was passed, no dissenting votes.

CURRICULUM

**2014-2015 REVISED
CALENDAR (A)**

Mrs. Brown moved and Mr. Pearsol seconded the motion as recommended by the Administration the Board adopt the 2014-2015 revised calendar, as per attached.

The motion was passed, no dissenting votes.

**CONFERENCE REQUEST
HOMESTEAD, PA (B)**

Mrs. Brown moved and Mr. Pearsol seconded the motion as recommended by the Administration the Board approve and ratify the request from Carl Baumgart, Rick Campbell and Mark Pogue, Teacher Empowerment Grant Participating Teachers, to attend a mandatory conference at the Allegheny Intermediate Unit, Homestead, PA on Tuesday, February 24, 2015 and Thursday, March 26, 2015 from 7:30 a.m. – 3:00 p.m. The attendance of these three teachers is required to fulfil the guidelines of the Teacher Empowerment Grant.

COST TO THE DISTRICT: None, substitute costs will be paid by the Allegheny Intermediate Unit.

The motion was passed, no dissenting votes.

CURRICULUM

**CONFERENCE REQUEST
PITTSBURGH, PA (C)**

Mrs. Brown moved and Mr. Pearsol seconded the motion as recommended by the Administration the Board approve the request from Christie Bacco, Logan MS Speech Teacher, to attend a conference “The Role of SLPs in Sports Concussion Management” at PaTTAN Pittsburgh, Pittsburgh, PA on Thursday, March 12, 2015 from 9:00 a.m. – 3:45 p.m.

COST TO THE DISTRICT: None.

The motion was passed, no dissenting votes.

**FIELD TRIP REQUEST
MCKEESPORT, PA (D)**

Mrs. Brown moved and Mr. Pearsol seconded the motion as recommended by the Administration the Board approve the request from Amanda Rosco, Chorus/Musical Director, and the musical cast members (28 students) to visit Community Life McKeesport on Thursday, March 26, 2015 from 9:15 to 11:30 a.m. Students will provide a preview performance of the spring musical for the senior citizens.

COST TO THE DISTRICT: Transportation and one (1) substitute for ½ day (\$60.09)

The motion was passed, no dissenting votes.

**FIELD TRIP REQUEST
PITTSBURGH, PA (E)**

Mrs. Brown moved and Mr. Pearsol seconded the motion as recommended by the Administration the Board approve the request from Kathy Chenot, Newspaper Sponsor, Carl Baumgart, Graphics Instructor, and 20 students to attend Spring Media Day at Point Park University, Pittsburgh, PA on Friday, March 27, 2015, from 7:30 a.m. to 1:30 p.m. Students will participate in various breakout sessions to explore careers in media.

COST TO THE DISTRICT: None, substitutes (2 @ \$120.17/day) and transportation costs covered by the Wildcat Crier Activity Account and the Graphics Department.

The motion was passed, no dissenting votes.

**CONFERENCE REQUEST
PITTSBURGH, PA (F)**

Mrs. Brown moved and Mr. Pearsol seconded the motion as recommended by the Administration the Board approve the request from Darcy Yeloushan, High School Nurse, to attend the “Where to Turn Resource Fair” at the David L. Lawrence Convention Center, Pittsburgh, PA on Tuesday, May 5, 2015 from 8:00 a.m. to 1:00 p.m.

COST TO THE DISTRICT: One (1) substitute for two (1) day (\$120.17/day), but will be paid out of the wellness funds.

The motion was passed, no dissenting votes.

**CONFERENCE REQUEST
PITTSBURGH, PA (G)**

Mrs. Brown moved and Mr. Pearsol seconded the motion as recommended by the Administration the Board approve the request from Darcy Yeloushan, High School Nurse, to attend the annual ACSHIC Wellness College at Southpointe, Pittsburgh, PA on Friday, May 22, 2015 from 8:00 a.m. to 3:30 p.m.

COST TO THE DISTRICT: One (1) substitute for one (1) day (\$120.17), but will be paid out of the wellness funds.

The motion was passed, no dissenting votes.

CURRICULUM

**APPROVAL OF
DISTRICT GUIDANCE
PLAN (H)**

Mrs. Brown moved and Mr. Pearsol seconded the motion as recommended by the Administration recommends the Board approve the District Guidance Plan, as per attached. We are required to develop this plan as outlined by PA Chapter 339 and have it Board approved each year.

The motion was passed, no dissenting votes.

**FIELD TRIP REQUEST
MONROEVILLE, PA (I)**

Mrs. Brown moved and Mr. Pearsol seconded the motion as recommended by the Administration recommends the Board approve the request from Emilia Peiffer High School Guidance Counselor, 82 9th graders and 2 additional teachers (Ms. Davis and Mr. Yeager) to visit Forbes Road CTC, Monroeville, PA on Friday, March 13, 2015 to tour the facility and 9th graders will be able to explore programs at Forbes and then decide if they want to attend there next year.

COST TO THE DISTRICT: Transportation (\$535.83 – 2 buses), and two (2) substitutes for one (1) day (\$120.17 per substitute).

The motion was passed, no dissenting votes.

POLICY

**ADOPTION OF
NEW POLICY (A)**

Mrs. Brown moved and Mr. Pearsol seconded the motion as recommended by the Administration the Board approve the adoption of new Policy #907.1, Employee and Visitor Identification Cards, as per attached.

The motion was passed, no dissenting votes.

**FIRST READING OF
REVISIONS TO
POLICIES (B)**

Mrs. Brown moved and Mr. Pearsol seconded the motion as recommended by the Administration the Board approve the first reading of the revisions to the following policies, as per attached:

Policy #008, Administrative Organization Plan/Attachment
Policy #215, Promotion and Retention

The motion was passed, no dissenting votes.

STUDENT LIFE

**APPROVE
MEMORANDUM
OF UNDERSTANDING
DISTRICT & POLICE
DEPARTMENTS**

Mrs. Brown moved and Mr. Pearsol seconded the motion as recommended by the Administration the Board approve the Memorandum of Understanding between the East Allegheny School District and the police departments of North Versailles Township and East McKeesport Borough, as per attached. This MOU must be approved each year.

The motion was passed, no dissenting votes.

PERSONNEL

**RETIREMENT OF
PRINCIPAL (A)**

Mrs. Brown moved and Mr. Pearsol seconded the motion as recommended by the Administration the Board approve the retirement of Raymond Morton from his position as Principal for grades 9 and 10 and Federal Programs Coordinator, effective June 30, 2015 and in accordance with the Act 93 Agreement.

The Administration further requests the Board adopt the following resolution:

***BE IT RESOLVED**, the Board of School Directors for the East Allegheny School District hereby acknowledges the sincere and dedicated service that Raymond Morton, Administrator, gave to the school district.*

***BE IT FURTHER RESOLVED** that such recognition and appreciation on behalf of the Board be made known to Mr. Morton and filed as a matter of public record.*

The motion was passed, no dissenting votes.

**RESIGNATION OF
LOGAN MS
TEACHER'S AIDE (B)**

Mrs. Brown moved and Mr. Pearsol seconded the motion as recommended by the Administration the Board accept the resignation of Joseph Volpe from his position as Logan Middle School Teacher's Aide, effective February 25, 2015 and further authorize to post and advertise this position.

The motion was passed, no dissenting votes.

**LEAVE REQUEST
TITLE I READING
TEACHER (C)**

Mrs. Brown moved and Mr. Pearsol seconded the motion as recommended by the Administration the Board approve the request from Crystal Flebotte, Logan Middle School Title I Reading Teacher, for fifteen (15) days of Family Medical Leave to be used intermittently before the birth of her child, beginning when her sick leave is exhausted (Mrs. Flebotte currently has 2 sick days remaining). Mrs. Flebotte further requests, should it be needed, for her Family Medical Leave to become consecutive for the remainder of the 2014-2015 school year beginning tentatively, June 22, 2015. Mrs. Flebotte plans to return to her position for the beginning of the 2015-2016 school year.

The motion was passed, no dissenting votes.

**UNPAID LEAVE
REQUEST (D)**

Mrs. Brown moved and Mr. Pearsol seconded the motion as recommended by the Administration the Board approve the request from Jennifer Smith, Instructional Coach, for a half-day unpaid leave of absence for April 24, 2015.

The motion was passed, no dissenting votes.

**RESIGNATION OF
COACHES (E)**

Mrs. Brown moved and Mr. Pearsol seconded the motion as recommended by the Administration the Board accept the resignation of the following coaches from the respective positions:

Joseph DiLucente	Assistant 7 th /8 th Grade Track Coach
Mary Lechliter	Head 7 th /8 th Grade Softball Coach

Further ratify the posting of these positions.

The motion was passed, no dissenting votes.

PERSONNEL

**OPEN BOYS' VARSITY
BASKETBALL
COACHING POSITIONS (F)**

Mrs. Brown moved and Mr. Pearsol seconded the motion as recommended by the Administration the Board approve opening the Boys' Varsity Basketball Head Coach and Assistant Coach positions and further authorize the posting of these positions.

The motion was passed, no dissenting votes.

**SUBSTITUTE FOR
APPROVAL (G)**

Mrs. Brown moved and Mr. Pearsol seconded the motion as recommended by the Administration the Board approve the following substitute in the respective area:

Suzan Dyer McKeesport Food Service

The motion was passed, no dissenting votes.

**FEDERAL PROGRAMS
REPORT:**

February 5, 2015
Complete January Federal Programs report (1.0)

February 5, 2015
Planning for Parent Koffee Klatch (1.0)

February 9, 2015
Planning for Parent Koffee Klatch (1.0)

February 11, 2015
Parent Koffee Klatch Meeting LMS (1.5)

February 27, 2015
Review Monthly Population/Intervention Summaries (1.0)

OLD BUSINESS:

Mrs. Brown moved and Mrs. Gates seconded the motion to amend the retirement date for Mr. Roger D'Emidio, Superintendent, from June 30, 2015 to June 26, 2015.

The motion was passed, no dissenting votes.

NEW BUSINESS:

None.

ADJOURNMENT

Mr. Volpe moved and Mrs. McCullough seconded the motion to adjourn at 7:35 p.m.

Toni Valicenti



Board Secretary

HEAR FROM THE CITIZENS

Melodi Janosko, East McKeesport – Contract Negotiations; Consolidation Issues.

February 9, 2015



East Allegheny High School Student Report

1. The Future Nurse's club is having a carnival. The students can purchase the following:
 - *Feb 9-13th buy mouth-watering slushies
 - *Feb 17-20th buy yummy in your tummy popcorn
 - *Feb 23-27th buy your fluffy clouds of cotton candy.
2. Football, Baseball and Softball conditioning was begun.
3. This year's musical, *Godspell*, will be held April 16 - 18.
4. The Prom Fashion show will be held in the high school cafeteria on February 27th at 7:00 pm. It is always a great time, please plan on attending.
5. The Freshman Class Cabinet is selling their annual Matchmaker Survey; the students filled out a survey for free and can buy their 'match's' this week. Matches include topics like: most likely to be friends, most compatible, who you share a birthday with, etc...
6. Track has begun.

East Allegheny School District
Treasurer's Monthly Financial Statement

2/24/2015

Bank Balance			\$329,698.85
Outstanding Checks			(\$24,515.22)
Book Balance - January 2015			\$305,183.63
January 2015			
Current Real Estate Taxes		\$443,796.50	
Public Utility Tax		\$0.00	
Payments in Lieu of Current		\$0.00	
Local Tax		\$137.77	
Earned Income Tax		\$58,942.66	
Deed Transfer Tax		\$4,749.71	
Business Privilege		\$2,057.56	
Amusement		\$392.81	
Mercantile Tax		\$1,803.61	
Delinquent Real Estate Tax		\$124,495.08	
Delinquent Business Privilege		\$414.24	
Delinquent Mercantile Tax		\$247.38	
Interest, Temporary Investments		\$12,251.81	
Bookstore Sales		\$42.66	
State Revenue Received		\$0.00	
Rentals		\$9,000.90	
Contrib & Donations from Prvt.		\$0.00	
Gains/Losses on Sale of Fixed		\$0.00	
Tuition From Patrons		\$0.00	
Miscellaneous Revenue		\$5,838.10	
Tuition for Court Place & Inst		\$0.00	
Other Program Subsidies		\$0.00	
Refunds		\$0.00	
Basic Instructional Subsidy		\$0.00	
Special Education Funding		\$170,837.00	
Other Program Subsidies		\$1,837.39	
Transportation		\$0.00	
Rentals and Sinking Fund		\$0.00	
Medical and Dental Services		\$0.00	
Nurse Services		\$0.00	
Safe Schools		\$165,524.71	
Accountability		\$0.00	
State Share of Social Security		\$0.00	
Retirement payments		\$0.00	
Medical Assistance Reimb		\$0.00	
Ed of Disadvan		\$46,626.07	
Ed of Hand. Child. - Preschl		\$10,485.93	
ARRA - Education Jobs Fund		\$0.00	
Refunds of Prior Years		\$1,640.17	
Medical Assistance Reimb		\$0.00	
Total Budgetary Revenues		\$1,061,122.06	
Disbursements for January 2015			
1100 Regular Programs	\$1,496,578.43		
1200 Special Programs	\$543,772.51		
1300 Vocational Education	\$63,143.94		

East Allegheny School District
Treasurer's Monthly Financial Statement

2/24/2015

1400 Other Instructional Programs	\$39,607.55		
1500 Non-Public School Programs	\$0.00		
1600 Adult Education	\$0.00		
1800 Other Purchased Services	\$0.00		
2100 Pupil Personnel	\$75,036.70		
2200 Instructional Staff	\$40,235.80		
2300 Administration	\$186,904.82		
2400 Pupil Health	\$54,290.10		
2500 Fiscal Services	\$37,967.66		
2600 Operations & Maintenance of Plant	\$221,423.27		
2700 Student Transportation	\$205,332.57		
2800 Central Support Services	(\$198.00)		
2900 Other Support Services	\$0.00		
3200 Student Activities	\$10,258.05		
3300 Community Services	\$780.37		
4000 Facil Acq Const & Improv	\$2,642.66		
5000 Other Financing Uses	\$0.00		
5100 Debt Service	\$42,068.40		
5200 Fund Transfer: Cafeteria	\$54,116.86		
5800 Transmittal Accounts	\$0.00		
Total Budgetary Expenditures	\$3,073,961.69		
Athletic Account			
Fund 11			
Bank Balance - Jan 2015			\$20,218.13
Outstanding Checks			(\$1,480.00)
Balance as of 1/31/15			\$18,738.13
Swap Interest			
Bank Balance - Jan 2015			\$556,655.10
Dollar Bank Account			
Bank Balance - Jan 2015			\$100,169.39

East Allegheny School District
Secretary's Report

2/24/2015

Summary Statement of 2014-2015 General Fund Operations as of January 2015		
Cash Balance - Jan 2015		
Huntington Bank	\$	305,183.63
PSDLAF		\$4,356,782.79
PLGIT		\$1,761.60
Dollar Bank		\$100,169.39
Energy Sinking Fund		\$40,151.21
Capital Improvement		\$499,060.45
Swap		\$556,655.10
Sell of Bldg (We)		\$19,522.02
TOTAL		\$5,879,286.19
Receipts: Jan 2015		
6000 Local Sources	\$16,030,758.73	
7000 State Sources	\$6,254,946.46	
8000 Federal Sources	\$425,614.40	
9500 Refunds-Prior Year	\$6,019.52	
Total	\$22,717,339.11	
Anticipation Loan	\$1,209,239.99	
Disbursements: Jan 2015		
1100 Regular Programs	\$5,764,407.96	
1200 Special Programs	\$1,835,253.15	
1300 Vocational Education	\$236,154.88	
1400 Other Instructional Programs	\$150,105.26	
2100 Pupil Personnel	\$348,793.77	
2200 Instructional Staff	\$356,847.32	
2300 Administration	\$1,073,693.60	
2400 Pupil Health	\$206,607.95	
2500 Fiscal Services	\$204,222.77	
2600 Operations & Maintenance of Plant	\$1,524,825.58	
2700 Student Transportation	\$789,235.73	
2800 Central Support Services	\$269.18	
2900 Other Support Svcs	\$16,120.29	
3200 Student Activities	\$197,062.13	
3300 Community Services	\$3,617.86	
4000 Facil Acq Const & Improv	\$28,849.33	
5000 Other Financing Uses	\$2,026.21	
5100 Debt Service	\$1,602,160.04	
5200 Fund Transfer: Cafeteria	\$210,678.22	
5800 Transmittal Accounts	\$0.00	
Total Disbursements: Jan 2015	\$14,550,931.23	
Athletic Account		
Balance	\$20,218.13	
Outstanding Checks	(\$1,480.00)	
Balance as of 1/31/2015	\$18,738.13	

Bills for Approval and Ratification
 March 2015

Vendor	Description	Code	Amount
Fund 10	Ratification		
Consortium For Public Ed	Employee Deduction	0462-019-000-00	\$ 103.50
Keystone Collections	Employee Deduction	0462-019-000-00	\$ 365.43
Pennsylvania SCDU	Child Support	0462-014-000-00	\$ 471.78
PHEAA	Wage Attachment	0462-015-000-00	\$ 339.69
TAP	Employee Deduction	0462-019-000-00	\$ 300.00
PSERS	Employee's Share of Retirement/Jan	0462-230-000-00	\$ 99,075.49
PSERS	Buyback/Jan	0462-011-000-00	\$ 251.00
Charles Czolba	Official/Basketball	3250-490-000-30	\$ 60.00
Robert Stock	Official/Basketball	3250-490-000-30	\$ 60.00
Frank Surano	Official/Basketball	3250-490-000-30	\$ 60.00
Calvin Andrews	Official/Basketball	3250-490-000-30	\$ 40.00
Fred Bonchosky	Official/Basketball	3250-490-000-30	\$ 60.00
William Chruscial	Official/Basketball	3250-490-000-30	\$ 60.00
Charles Czolba	Official/Basketball	3250-490-000-30	\$ 40.00
Sandy Ford	Official/Swimming	3250-490-000-30	\$ 60.00
Dave Hoone	Official/Basketball	3250-490-000-30	\$ 60.00
Larry Kennison	Official/Basketball	3250-490-000-30	\$ 40.00
Ray Milliren	Official/Swimming	3250-490-000-30	\$ 60.00
Kyle Nitterright	Official/Basketball	3250-490-000-30	\$ 40.00
Robert Stock	Official/Basketball	3250-490-000-30	\$ 40.00
Joseph Strednak	Official/Basketball	3250-490-000-30	\$ 40.00
Jeff Vereb	Official/Basketball	3250-490-000-30	\$ 60.00
Ken Weber	Official/Swimming	3250-490-000-30	\$ 60.00
Michael Yawitz	Official/Basketball	3250-490-000-30	\$ 60.00
James Yost	Official/Basketball	3250-490-000-30	\$ 60.00
AT&T	Business Services	2620-530-000-00	\$ 1,363.44
Daniel Beisler	Solicitor	2350-330-000-00	\$ 4,170.00
Comcast	District Run Charter School	1100-390-000-00	\$ 129.85
Dex Media	Advertising Services	2620-530-000-00	\$ 78.40
Joseph Howell	Reimburse/Weekly Pass Full Fare	2720-515-000-00	\$ 75.00
M.A.W.C.	Water/GV, Logan, HS	2620-424-000-00	\$ 1,851.93
Marshall Protection	Security	2660-340-000-00	\$ 6,555.91
Petroleum Traders	Gas for District Vehicles	2650-620-000-00	\$ 22,370.04
PMEA District 5	Registration/Region Band	3210-580-000-30	\$ 147.00
PMEA	Registration/Jr High Choir East	3210-810-000-30	\$ 280.00
PMEA District One	Registration/Region Choir	3210-810-000-30	\$ 95.00
Verizon Wireless	Cell Phones	2620-530-000-00	\$ 195.72
EF Swim Boosters	Swim Invitational	3250-810-000-30	\$ 250.00
Milan Drobac	Official/Volleyball	3250-490-000-30	\$ 110.00
Pam Edwards	Official/Swimming	3250-490-000-30	\$ 60.00
Anissa Frey	Official/Swimming	3250-490-000-30	\$ 60.00
Ken Weber	Official/Swimming	3250-490-000-30	\$ 60.00
Aaron Antimary	Technical	3250-340-000-30	\$ 240.00
AT&T Mobility	Cell Phones	2620-530-000-00	\$ 121.05
Duquesne Light	Electric/HS, We, Logan	2620-622-000-00	\$ 20,801.01
D. Fred Gleeson	Ticket Manager/2 of 2 pymts	3250-103-000-30	\$ 1,580.00
Ray Milliren	Technical	3250-340-000-30	\$ 160.00
Kathy Osiecki	Technical	3250-340-000-30	\$ 720.00

Bills for Approval and Ratification
 March 2015

Peoples Natural Gas	Gas/Stadium	2620-621-000-00	\$	2,439.21
Quigley	Transporation/January 2015	2720-510-000-00	\$	28,612.50
Robert Trautwine	Technical	3250-340-000-30	\$	720.00
UGI Energy	Gas/HS, Logan, We	2620-621-000-00	\$	18,404.66
UPMC Health Benefits	Worker's Comp	1225-260-000-00	\$	7,184.00
Verizon	Phones	2620-530-000-00	\$	218.18
William Viola	Reimburse/Medicare	1100-211-000-30	\$	440.00
Equitable Gas Co.	Gas/Logan, We, HS	2620-621-000-00	\$	3,959.20
Matthew Lorenzo	Reimburse/ESL	1225-610-271-30	\$	20.68
Robert & Carol McLaughlin	Refund/2013	5100-880-000-00	\$	1,421.03
Wex Bank	Gas for District Vehicles	2650-620-000-00	\$	593.32
East Allegheny Education	Union Dues	0462-009-000-00	\$	9,287.65
East Allegheny Personnel	Union Dues	0462-010-000-00	\$	1,557.13
Pennsylvania SCDU	Child Support	0462-014-000-00	\$	471.78
U.S. Treaury	SWPA Science Registration	3210-619-000-30	\$	100.00
AT&T	Phones	2620-530-000-00	\$	207.64
AIU	Special Ed/Pynt #7	1224-322-270-000-C	\$	85,000.00
CAN Surety	Bonding Insurance/Board Secretary	2500-525-000-00	\$	125.00
Betsy D'Emidio	Reimburse/Cell Phone	2380-530-010-30	\$	100.00
Duquesne Light	Electric/GV	2620-622-000-10	\$	1,700.15
Doug Edwards	Swim Finals/Lunch	3250-810-000-30	\$	168.00
Rege Giles	Basketball Assignor Fee	3250-490-30-30	\$	200.00
Petroleum Traders	Gas for District Vehicles	2650-620-000-00	\$	22,419.32
Pinnacle Group	Bond Renewal/EMcK Tax Collector	2330-525-000-00	\$	1,402.00
U.S. Postal Srv	Postage	2540-530-000-00	\$	1,500.00
Verizon Wireless	Cell Phones	2620-530-000-00	\$	378.59
Wex Bank	Gas for District Vehicles	2650-620-000-00	\$	134.30
ACSHIC	Healthcare for March 2015	0421-000-000-00	\$	274,374.47
Milan Drobac	Official/Volleyball	3250-490-000-30	\$	55.00
Dex Media	Advertising Services	2620-530-000-30	\$	631.93
Direct Energy	Gas/GV	2620-621-000-10	\$	2,868.03
Duquesne Light	Electric/Unmetered	2620-622-000-00	\$	282.22
First National Bank	Supplies	2620-613-000-00	\$	278.53
Pacific Telemanagement	Pay Phones	2620-530-000-00	\$	89.06
PMEA/Yough	Band Festival	3210-580-000-30	\$	80.00
Verizon	Phones	2620-530-000-00	\$	1,130.40
Capital One	Monthly Loan Payment	5100-832-000-00	\$	19,643.69
Joshua Miller	Bowling Championships/Lunches	3250-810-000-30	\$	175.00
PA HS State Championship	Bowling Championships	3250-810-000-30	\$	365.00
AFLAC	Employee Deduction	0462-006-000-00	\$	1,257.82
Alcose Credit Credit	Employee Deduction	0462-008-000-00	\$	11,405.38
Cal-Ed Federal Credit	Employee Deduction	0462-016-000-00	\$	190.00
Consortium For Public Ed	Employee Deduction	0462-019-000-00	\$	69.00
Keystone Collections	Wage Attachment	0101-101-000-00	\$	67.04
Pennsylvania SCDU	Child Support	0462-014-000-00	\$	471.78
PHEAA	Wage Attachment	0462-015-000-00	\$	226.46
TAP	Employee Deduction	0462-019-000-00	\$	200.00
TSA Consulting	Employee Deduction	0462-003-000-00	\$	9,555.00
Washington National	Employee Deduction	0462-004-000-00	\$	1,108.77
PSERS	Employee Share of Retirement	0462-230-000-00	\$	69,166.74
PSERS	Buyback/February 2015	0462-011-000-00	\$	239.38
UGI Energy	Gas/Logan, We, HS	2620-621-000-00	\$	19,627.30

Bills for Approval and Ratification
March 2015

American United Life	Income Insurance	1100-214-000-00	\$	180.00
Madison National Life Ins	Income Insurance	0493-214-000-00	\$	1,469.29
School Claims Srv	Life Ins/March 2015	0421-100-000-00	\$	2,835.55
	Bills for Ratification		\$	770,148.42
	Batch 9		\$	428,817.40
	Batch 98 (Charter Schools)		\$	181,554.76
	Total Bills for Approval & Ratification		\$	1,380,520.58

FEDERAL PROGRAMS BILL LIST FOR MARCH 2015

Title I		Description	Amount
<u>Purchase Order</u>	<u>Company</u>		
TI 15-31	REIMB. E.A.S.D.	PAYROLL FOR 2/27	15,072.55
		SS FOR 2/27	936.02
		MC FOR 2/27	218.93
		RET. FOR 2/27	3,225.53
TI 15-32	W.B. MASON	BLACK, CYAN, YELLOW TONER, BINDER CLIPS, MESH FILE FRAME	431.88
TI 15-33	ORIENTAL TRADING	ITEMS FOR SPRING CARNIVAL FOR TI PARENTS AND STUDENTS	245.07
TI 15-34	W.B. MASON	MAGNETIC WHITE BOARD 3 X 2, CRAFT STICKS, CUPS	171.59
TI 15-35	OFFICE DEPOT	REPORT COVERS WITH HIDDEN SWING CLIP, WITE-OUT, PACKAGING TAPE	72.49
TI 15-36	REIMB. JANINE MONTGOMERY	MILEAGE & PARKING FOR FEDERAL CONF. 1/26 AND 1/27	36.58
TI 15-37	QUILL CORP	3 - SCHOOL STAMPS, STYLUS, CHALK HOLDER, PLATES, CLOROX WIPES	176.47
TI 15-38	RELIABLE	CHAIN PENS WITH HOLDERS, CHAIR MAT	81.61
TI 15-39	REIMB. E.A.S.D.	PAYROLL FOR 3/13	15,072.55
		SS FOR 3/13	936.02
		MC FOR 3/13	218.93
		RET. FOR 3/13	3,225.53
TI 15-40	REIMB. E.A.S.D.	HOSP. FOR APRIL	5,568.20
		DENTAL FOR APRIL	414.02
		VISION FOR APRIL	51.59
		LIFE FOR APRIL	91.97
TOTAL TITLE I PROJECT YR. 14 - 15			\$ 46,247.53

Title I		Description	Amount
<u>Purchase Order</u>	<u>Company</u>		
TI 14-111	REIMB. E.A.S.D.	SUPPLIES PURCHASED BY DISTRICT FOR TI MATH & READING LABS	483.48
TOTAL TITLE I PROJECT YR. 13 - 14			483.48

TITLE II PART A		Description	Amount
<u>Purchase Order</u>	<u>Company</u>		
TOTAL TITLE II PT. A 13 - 14			\$ -

**RESOLUTION URGING THE GENERAL ASSEMBLY TO ESTABLISH A NEW
FUNDING FORMULA FOR BASIC EDUCATION**

#0309-2015

**BY THE BOARD OF DIRECTORS OF THE
EAST ALLEGHEY SCHOOL DISTRICT**

WHEREAS, Pennsylvania's more than 1.8 million public school students deserve the highest quality education; and

WHEREAS, the state's contribution in funding public education as a percentage of basic instructional expenses has declined from over 50% during the mid 1970's, to less than 35% today; and, on average, other states contribute 44% of total education funding; and Pennsylvania ranks 47th among the 50 states in the amount of state subsidies allocated to support elementary and secondary education, and ranks 8th in reliance on local taxes; and

WHEREAS, as the state's share of K-12 education funding decreases while the number of state and federal mandates for public schools steadily increases each year, additional burden is placed on local taxpayers to make up the difference to ensure that our students' education is not jeopardized; and

WHEREAS, in recent years, basic education funding has been distributed without the benefit of a funding formula, with the lack of a reliable, fair and transparent funding formula resulting in great disparities in how state education funds are distributed to school districts; and

WHEREAS, these inequities effectively harm the ability of school districts to adequately and fairly provide the resources for the different needs of their students, especially those in poverty, those with disabilities, English language learners and other students; and

WHEREAS, the East Allegheny School District supports the development of a system of public school financing that addresses the needs of school districts and students, and establishes a school funding formula that is equitable, adequate, comprehensive and consistent.

NOW, THEREFORE, BE IT RESOLVED that the East Allegheny School District urges the General Assembly to reinvest its interest in the support of public schools by taking legislative action to establish a formula that is predictable and addresses adequacy and equity for all school districts; and

BE IT FURTHER RESOLVED that the East Allegheny School District will encourage others, including parents, students and district taxpayers, to contact the Pennsylvania General Assembly to convey the importance of establishing a fair and equitable public school funding formula; and

BE IT FURTHER RESOLVED that a copy of this resolution submitted to the elected senators and representatives of the east Allegheny School District in the General Assembly, and to the Governor of Pennsylvania.

Adopted this _____ day of _____, 2015.

Signed,

School Board President

Board Secretary

(seal)

E. Henigan Studios

2 Caldwell Avenue
Wilmerding, PA 15148
412-953-4749

.....also in the country at:

710 Bush Road
New Alexandria, PA 15670
724-668-7443

February 3, 2015

Mr. Roger D'Emidio
East Allegheny School District
1150 Jacks Run road
North Versailles, PA 15137
412-824-8012

Dear Mr. D'Emidio,

We are in our 20th year of serving East Allegheny High School as your yearbook and senior photographer & we are in our ninth year of photographing the pre-school and Grades K through grade 11 students. It continues to be a great experience and truly a pleasure to serve our school. As this school year is coming to a close I am sincerely hopeful of a three year renewal for Pre-school, & K through 12. This would extend my studio as your school photographer for the years of 2015/16, 2016/17, & 2017/18.

Since the economy is still very slow in recovering; I am willing to hold all prices for the three year extension at the previous agreement. Senior packages, according to the bid are listed below, followed by session fees.

#1 1 - 16"x20"	#2 1 - 8"x10"	#3 1 - 8"x10"
2 - 5"x7"	2 - 5"x7"	8 - wallet size
8 - wallet size	16 - wallet size	
\$74.95	\$44.95	\$34.95

Session fees: Yearbook(3 head & shoulder/Yearbook background)-No Charge

Formal(3 hear & shoulder/add'l background) - \$7.00

Standard(10 poses/2 outfits/in & outdoors) - \$14.00

Deluxe(20 poses/4 outfits/in & outdoors) - \$24.00

Environmental(20 poses/4 outfits/on location) - \$35.00

Pre-school, K thru Grade 11 - 1-5"x7", 2 - 4"x6", 9 wallets - \$5.95

(prices do not include sales tax)

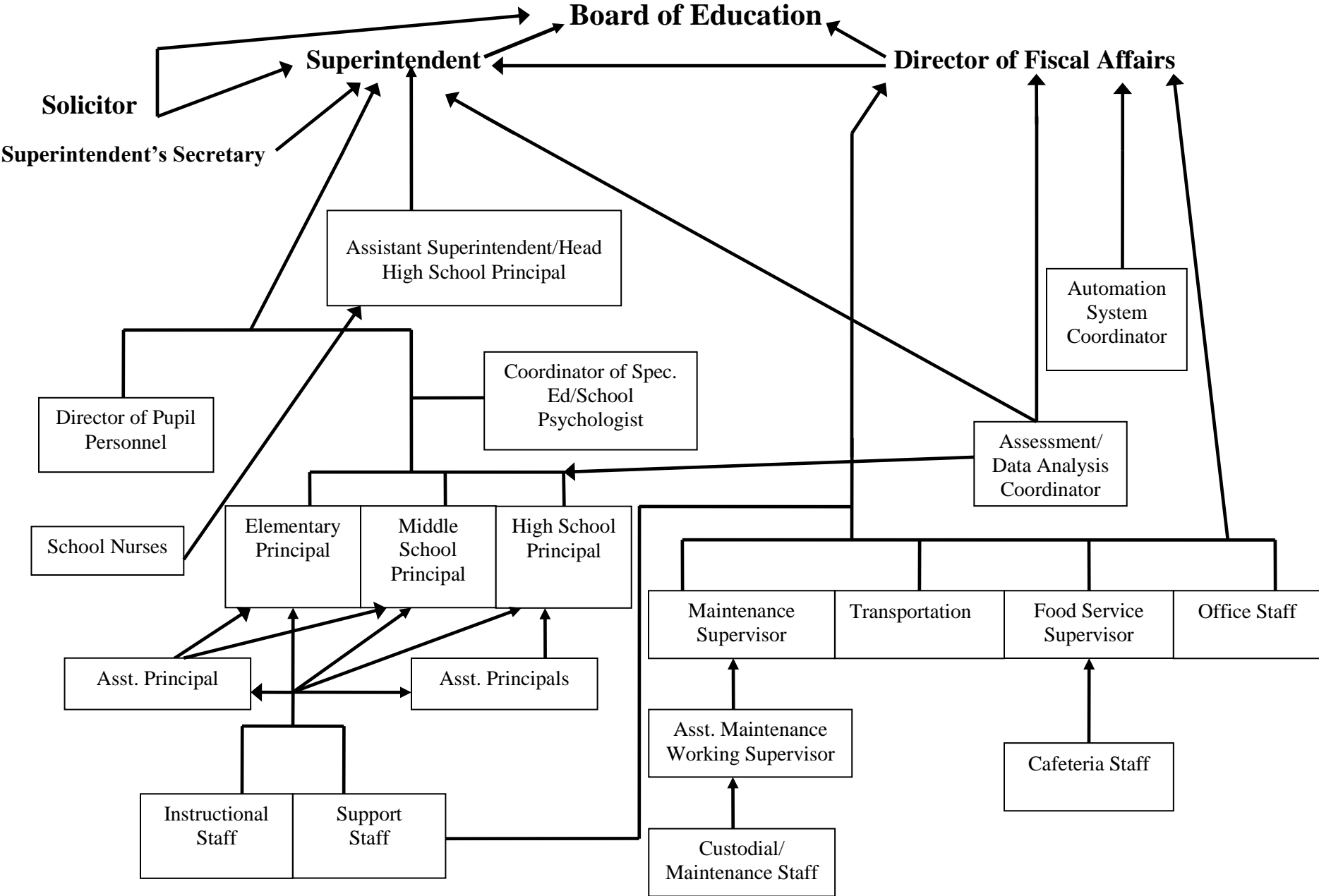
Please contact me on 412-953-4749 so we can discuss any questions you or the board may have. I am looking forward to talking to you about this matter.

Sincerely,

Elaine Henigan
Elaine Henigan, Owner
E. Henigan Studios

cc: Toni Valicenti, Business Manager

Organizational Chart East Allegheny School District



EAST ALLEGHENY SCHOOL DISTRICT

SECTION: PUPILS

TITLE: PROMOTION AND RETENTION

ADOPTED: October 9, 2000

REVISED:

215. PROMOTION AND RETENTION	
<p>1. Purpose</p>	<p>The Board recognizes that the emotional, social, physical and educational growth of students will vary and that students should be placed in the educational setting most appropriate to their needs at the various stages of their growth.</p>
<p>2. Authority SC 1531, 1611, 1613 Title 22 Sec. 4.42</p> <p>SC 1532 Pol. 213</p>	<p>It is the policy of the Board that each student shall be moved forward in a continuous pattern of achievement and growth that corresponds with his/her own development and the system of grade levels and academic standards established for each grade.</p> <p>A student shall be promoted when s/he has successfully achieved the academic standards established for the present level, based on the professional judgment of his/her teachers and the results of assessment.</p>
<p>3. Delegation of Responsibility Title 22 Sec. 4.12, 4.13</p> <p>SC 1532</p>	<p>The Superintendent shall develop procedures for promotion and retention of students which assure that every effort will be made to remediate the student's difficulties before s/he is retained.</p> <p>The recommendation of the classroom teacher shall be required for promotion or retention of a student.</p> <p>Parents shall be informed well in advance of the possibility of retention of a student.</p> <p>The building principal shall be assigned the final responsibility for determining the promotion or retention of each student.</p>
<p>4. Guidelines</p>	<p><u>Retention Criteria</u></p> <p>Decisions regarding retention must be made with the following criteria in mind:</p> <ol style="list-style-type: none"> 1. The child's current level of achievement.

2. The child's ability to deal effectively with the content of the next grade level.
3. The child's age.
4. The child's social and emotional makeup.
5. The child's physical growth in comparison with others of his or her age.
6. The availability of supportive services for the child.
7. The parent's cooperation.
8. The student's incentive to make a personal commitment to try.
9. The student's attendance record.
10. The teacher's evaluation of the quality and quantity of the student's work throughout the year.

Notification process is designed to be utilized the following way:

1. Notification I is to be sent during the first semester.
2. Notification II is sent to the parents/guardian during the month of January.
3. Notification III is sent when the results of the spring testing are received and/or the mid-point of the last grading period.

Retention Grades 7-12

Seventh and eighth grade students are required to pass four (4) academic classes in order to attain full status in the next grade level. Failure in three (3) academic classes is an automatic retention. Students who fail two (2) academic classes (English, math, science, social studies, and reading), will be required to attend summer school and to pass those two (2) classes successfully in order to advance to the next grade level. If the student is unsuccessful in this attempt or fails to attend, s/he will be retained entirely. If the seventh (7th) or eighth (8th) grade student fails only one (1) academic class, s/he will be recommended to attend summer school and to pass the one (1) class successfully.

Any student in grade nine through twelve who fails three (3) or more full credit academic classes during the school year will be retained in the same grade level homeroom for the next academic year. Make-up courses for failed classes may permit advancement. Since reading is not offered in most summer school programs, it will only be included for retention purposes when two (2) other academic courses are failed. However, it will be included as an automatic elective at the ninth grade level.

Students in grades nine through twelve are not permitted to make up failed classes during the regular school year. The class must be made up in summer school. This is school board policy.

Unsatisfactory Academic Progress Notification

If in the opinion of a teacher a student may receive a failing grade at the end of the report period, the teacher shall so inform the parents by a letter to be signed by the teacher and the principal.

The letter shall be sent at the midpoint of each grading period, or as soon thereafter as the situation is recognized, and a copy will be kept on file in the principal's office for the remainder of the school year.

EAST ALLEGHENY SCHOOL DISTRICT

SECTION: COMMUNITY

TITLE: EMPLOYEE AND VISITOR
IDENTIFICATION CARDS

ADOPTED:

REVISED:

<p>1. Purpose</p> <p>2. Guidelines</p> <p>Pol. 317, 417, 517</p>	<p style="text-align: center;">907.1 EMPLOYEE AND VISITOR IDENTIFICATION CARDS</p> <p>The Board desires to make all facilities within the school district safe and secure for all employees, students, and visitors. The implementation of an employee and visitor identification badge system will enhance the safety and security within the school buildings and on school grounds.</p> <p><u>Employees</u></p> <p>Full, part-time and substitute employees will be issued an ID badge on their first day of employment. There is no charge to the employee for the initial badge. Student Teachers, coaches and other individuals in the buildings for a short period of time must also have an ID badge, but the badge will be returned upon the end of their assignment.</p> <p>All employees are required to maintain and display the district issued identification badge at all times while on district property as an employee. This badge must be worn at or above the waist and in clear view at all times while on district property fulfilling their duties.</p> <p>Under no circumstance may an employee permit their ID badge to be used by any other person.</p> <p>Employees who repeatedly report to work without their identification badges, or refuse to wear the badge, will be subject to disciplinary measures.</p> <p>Employees will be subject to a \$25-\$35 fee (depending on the building) for lost or damaged badges; worn badges will be replaced free of charge.</p> <p>Any employee who observes someone who is not wearing an East Allegheny School District issued ID or visitor badge is required to question that individual or immediately report this circumstance to the administration and/or a member of the security staff.</p> <p>Anyone who terminates his/her employment with the district is to immediately return his/her badge to the appropriate administrator.</p>
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907.1 EMPLOYEE AND VISITOR IDENTIFICATION CARDS- Pg. 3

	<p><u>References:</u></p> <p>School Code – 24 P.S. Sec. 510</p> <p>Board Policy – 317, 318, 907</p>
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Memorandum of Understanding (MOU)

This memorandum of Understanding (MOU) is being executed by the below listed entities:

- North Versailles Township Police Department
- East McKeesport Police Department
- East Allegheny School District

Nothing in this MOU should be construed as limiting or impeding the basic spirit of cooperation which exists between the parties listed above.

Purpose

This MOU establishes and delineates the mission of the School Resource Officer Program, herein referred to as the SRO/POA program, or in the event an SRO is not designated, Police Officers Assigned to the East Allegheny School District (POA), as a joint cooperative effort. Additionally, the MOU formalizes relationships between the participating entities in order to foster an efficient and cohesive program that will build a positive relationship between Police Officers and the youth of our community in addition to reducing crime committed by juveniles and young adults.

Mission

The mission of the SRO/POA Program is the reduction and prevention of school-related violence and crime committed by juveniles and young adults. This is accomplished by assigning a police officer to the East Allegheny Junior/Senior High School on a permanent basis. The SRO/POA Program accomplishes this mission by creating and maintaining safe, secure and orderly learning environments for students, teachers and staff. The SRO/POA will establish a trusting channel of communication with students, parents and teachers. SRO/POA's will serve as a positive role model to instill in students good moral standards, good judgment and discretion, respect for other students, and a sincere concern for the school community. SRO/POA's will promote citizen awareness of the law to enable students to become better informed and effective citizens, while empowering students with the knowledge of law enforcement efforts and obligations regarding enforcement as well as consequences for violations of the law. SRO/POA's will serve as a confidential advisor for students and parents concerning problems they face as well as providing information on community resources available to them. Goals and objectives are designed to develop and enhance rapport between youth, police officers, school administrators and parents.

Goals of the SRO/POA Program are:

1. Reduce incidents of school violence.
2. Reduction of criminal offenses committed by juveniles and young adults.
3. Establish rapport with the students.
4. Establish rapport with parents, faculty, staff, administrators and other adults.
5. Create, start and expand programs with vision and creativity to increase student participation.
6. Provide safety for students, faculty, staff and all persons within the school setting.

Organized Structure

Composition

The SRO/POA Program will consist of an assigned North Versailles Police Officer certified under Pennsylvania Act 120 and an approved 40-hour SRO/POA training course.

Supervision

The North Versailles Township Police Department shall provide for the employment, supervision, and evaluation of the school resource officer.

The day-to-day operation and administrative control of the SRO/POA Program will be the responsibility of the North Versailles Township Police Department. Responsibility for the conduct of the SRO/POA's, both personally and professionally, shall remain with the North Versailles Township Police Department. The North Versailles Township Chief of Police shall oversee the program.

Procedures

Concept

The SRO/POA Program shall utilize to SRO/POA Triad concept as set forth by NASRO/POA (National Association of School Resource Officers), which is attached hereto and incorporated herein by reference. The SRO/POA Triad concept generally means that the officer assigned to the program assumes the role of law enforcement officer, advisor and teacher. The SRO/POA shall be responsible for carrying out all duties and responsibilities of a police officer and shall remain at all times under the control, through the chain of command, of the North Versailles Township Police Department. The SRO/POA is an enforcement officer into CRIMINAL matters only. The SRO/POA shall report violations of any "school or district policy". The SRO/POA is not a disciplinarian and should not assume this role. The SRO/POA should report

directly to the Chief of Police in connection with teaching assignments and normal law enforcement duties. The SRO/POA will not involve himself with administrative matters of the East Allegheny School District, which are not criminal offenses. The SRO/POA is not a formal advisor, and will not act as such. However, they are to be used as a law enforcement resource to assist students, faculty and staff. The SRO/POA, by invitation from a teacher or by request of the principal, may be used as a teacher. The SRO/POA should be able to teach on a variety of law and safety related subjects. The SRO/POA may use teaching to build a rapport between the students and staff.

Duties and Responsibility

The responsibilities of the North Versailles Police Department SRO/POA will include but will not be limited to:

1. Enforcement of criminal law and the protection of students, staff and public from criminal activity.
2. Providing information concerning questions about law enforcement topics to students and staff.
3. Provide classroom instruction on a variety of law, health and safety related topics.
4. Coordinate investigative procedures between police and school administrators.
5. Forward all school-related reports of school concerns to appropriate school personnel immediately.
6. Provide advisory services on a limited basis to students, staff and faculty.
7. Handle reports of crimes committed on campus, and if possible, forward a formal report of such to administration.
8. Take enforcement action on criminal matters when appropriate.
9. Wear an approved police uniform at all times or other apparel approved by the Chief of Police.
10. Attend school events as requested and needed.
11. Prepare necessary lesson plans for classroom visits.
12. Advise where appropriate.

The SRO/POA assumes primary responsibility for handling all calls for service from the school. The SRO/POA shall also coordinate the response of other law-enforcement resources to the school with the principal.

As coordinated by the school administration, the SRO/POA may become involved in the academic curriculum and provide instruction that will enhance the students' understanding of law-enforcement and the law. The SRO/POA shall be responsible for providing training to the administrators, teachers, and school staff in law-enforcement and related topics. In order to provide a safe learning environment, the SRO/POA shall provide information to school staff on crime

trends, crime prevention principles, strategies and tactics, and changes to the law as it relates to students and the school environment.

The SRO/POA shall be responsible for monitoring cultural and social influences and activities to ensure prevention or early intervention with developing gangs or other forms of juvenile delinquency. The SRO/POA shall provide all relevant information to appropriate personnel in charge of tracking gangs or other similar groups.

The relationship between the school principal and the school resource/police officer is critical. The SRO/POA shall meet weekly with the school principal to exchange information on current crime trends, problems, cultural conflicts, or any other area of concern that may cause disruption at the school or in the community.

In order to ensure that open communication exists between the school and the law-enforcement agency, the supervisor of the SRO/POA shall meet with the principal on a bi-monthly basis to discuss the SRO/POA program and policy.

In order to remain in compliance with existing laws and guidelines, the SRO/POA shall be advised whenever other agency units are providing services to the school. In order to prevent duplication of services, and to ensure proper coordination of law-enforcement services the guidance department or proper school administrator shall give the SRO/POA advance notification of all services such as traffic safety classes, peer mediation, and other youth services.

The SRO/POA shall provide information to the appropriate investigators about any crimes or information that comes to his or her attention. The SRO/POA shall be advised of all investigations that involve students from his/her assigned school.

The SRO/POA shall wear a uniform during the assignment unless otherwise authorized for a specific purpose. The goal of the program is to provide a visible deterrence of crime and to provide a positive impression of law-enforcement in a non-confrontational setting.

SRO/POA shall be visible in schools and patrol the exterior and interior grounds. Their appearance in and around schools is particularly important during the opening and closing of school and during lunch hour.

Enforcement

Although the SRO/POA has been placed in a formal education environment, they are not relieved of the official duties as a law enforcement officer. Decisions to intervene normally will be made when it is necessary to prevent any criminal act. Citations should be issued and arrests should be made when appropriate and in accordance with law.

Search and Seizure

There is an important difference in the rights of school officials and those of law enforcement officers to conduct searches and seize property of students. These differences are reflected in the standard used to justify such searches and or seizures.

School officials may search a student's property and person under their jurisdiction when reasonable suspicion indicates that the search will reveal evidence that the student has violated or is violating the law or the rules of the school. The standard for initiating the search is "**reasonable suspicion.**"

The SRO/POA shall not become involved in administrative (school related) searches unless specifically requested by the school to provide security, protection, or the handling of contraband. Administrative searches must be at the direction and control of the school official.

At no time shall the SRO/POA require that an administrative search be conducted for law-enforcement purposes or have the administrator act as his agent. Any search by an officer shall be based upon "**probable cause**" and, when required, a search warrant shall be obtained. Investigative detention remains an option when reasonable suspicion exists that a criminal offense has been committed or may be committed and that the suspect may be armed.

Police Investigation and Questioning

The SRO/POA is given the authority to stop, question, interview, and take enforcement action without prior authorization of the principal. The investigation and questioning of students during school hours or at school events should be limited to situations where the investigation is related to school. Investigations and questioning of students for offenses not occurring at the school, or related to school operations, should ordinarily be limited to instances where a delay in questioning may result in danger to any person, flight from the jurisdiction by a person suspected of a crime, or destruction of evidence.

As soon as practical, the principal shall be notified of any significant enforcement event. The SRO/POA should coordinate their activities so that all agencies cooperate in the best interest of the school and the law-enforcement agency.

Arrest Procedures

The SRO/POA is expected to be familiar with school rules and their application within the school system. Rule infractions will not be handled as violations of the law, but rather referred to the principal or designated official for action. Any questions related to the enforcement of rules *versus* the enforcement of laws

within the school shall be discussed with the principal. This provision specifically applies to underage smoking and general standards of conduct.

When the arrest of students (or staff) becomes necessary, the SRO/POA will observe the following procedures:

1. The arrest shall be coordinated through the principal whenever practicable.
2. Arrests during school hours shall be reported to the principal as soon as practicable.
3. Arrests should be made with minimal disruption of normal school activities as a primary objective in most cases.

School District Responsibilities

The East Allegheny School District shall provide the SRO/POA the following materials and facilities, which are deemed necessary to the performance of the SRO/POA's Duties:

1. Access to and air-conditioned and properly lighted private office, which shall contain a telephone which may be used for general business purposes.
2. A location for files and records, which can be properly locked and secured.
3. A desk with drawers, chairs, worktable, filing cabinet and office supplies.
4. Access to a computer and secretarial assistance.
5. Access to and encouragement of classroom participation by the SRO/POA.
6. The opportunity for the SRO/POA to address teachers and school administrators about the SRO/POA program, goals and objectives.
7. Seek input from the SRO/POA regarding criminal justice problems relating to students.
8. Provide the SRO/POA an opportunity to address teachers and school administrators about criminal justice problems relating to students during in-service workdays.

The principal shall immediately report all criminal activities to the SRO/POA when the officer is on duty. If an emergency exists and the SRO/POA is not available, the principal shall notify the North Versailles Township Police Department through the standard crime/incident reporting procedures. Information that is not of an emergency or urgent nature may be held for the SRO/POA upon his or her return to the school grounds. The SRO/POA shall be responsible for arranging for the destruction of any illegal substances that will not be used for prosecution per agency policy.

Memorandum of Understanding
February 2015

The school system shall provide in-service training, when available, to the SRO/POA in subjects that will increase his or her effectiveness and their ability to accomplish their respective duties and responsibilities. The school administrators and the SRO/POA's law-enforcement supervisor shall meet regularly

School Principal

The principal of the school shall meet with the SRO/POA at least weekly. This meeting shall not be delegated to other administrative staff on a *regular* basis.

The principal shall provide the structure and environment for the SRO/POA to engage in activities that promote effective communication between the SRO/POA and the school.

The principal shall meet bi-monthly with the SRO/POA's supervisor. Upon request, the school shall provide information to the law-enforcement agency in evaluating the assigned SRO/POA. The principal shall address any concerns regarding the performance of the SRO/POA to the supervisor of the SRO/POA.

Cost Considerations

The North Versailles Township Police Department and the East Allegheny School District shall equally share expenses that are not grant related for the SRO/POA salary, and necessary training requirements. The police department will pay any expenses that are strictly police related; in turn the school district will pay any expenses that are strictly school related.

As agreed to and in partnership with

James Matrazzo
Chief of Police
North Versailles Township Police Department

Russell A. Stroschein, Jr.
Chief of Police
East McKeesport Police Department

Roger D'Emidio
Superintendent of Schools
East Allegheny School District

MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding is made and entered into as of the 9th day of March, 2015, by and between the EAST ALLEGHENY SCHOOL DISTRICT, (hereinafter referred to as “District”)

AND

the POLICE DEPARTMENTS (hereinafter collectively referred to as “Department”) of the municipalities of NORTH VERSAILLES TOWNSHIP and the BOROUGH OF EAST MCKEESPORT.

WHEREAS, the Department is the local law enforcement agency with jurisdiction over the several schools and the geographic limits of the EAST ALLEGHENY SCHOOL DISTRICT; and

WHEREAS, pursuant to the Pennsylvania School Code, Act 26 of 1995, the District is charged with establishing in conjunction with local law enforcement authorities procedures to be followed when an incident involving the Crimes Code, an act of violence or possession of a weapon, drugs, controlled substance or alcohol by any person occurs on school property; and

WHEREAS, the District and Department desire to clarify the obligations of the respective parties as to such procedures.

NOW, THEREFORE, the parties agree as per attached.

WITNESS, the hand and seals of the parties as of the day and year aforementioned.

ATTEST:

EAST ALLEGHENY SCHOOL DISTRICT

by _____
Secretary

by _____
President

WITNESS:

NORTH VERSAILLES TOWNSHIP

by _____

by _____
Chief of Police

WITNESS:

EAST MCKEESPORT BOROUGH

by _____

by _____
Chief of Police